

SOTHALL MEDICAL CENTRE AND BEIGHTON HEALTH CENTRE

PATIENT PARTICIPATION GROUP

Meeting held on Thursday Friday 27 September 2013 at Beighton Health Centre

Chairperson: Dr Tim Williams

Members Present: DH,JW,JW,SS,DH,JS,KS,NB,MS,PT,MF,BF,PH,SJ,TH,PW.

Apologies: FK, BA.

Minutes of last meeting were read and agreed.

Matters Arising

1. Communication Skills (Issues to do with reception) Dr Williams advised the group he had held a Customer Care Meeting with the reception staff, also planned follow up sessions have being arranged.
2. Dr Williams is to visit Uganda for 10 days to teach medical staff and help them set to up clinics to deal with blood pressure and other chronic diseases. Dr Chris Atkins (a Locum Doctor) has been going out there and they are hoping to set up a link between other GP practices in Sheffield and Uganda and have a GP out there continually.
3. The nurses are taking on responsibility for chronic diseases, due to this there will be a period of time where we are going to struggle for nurse appointments, until Health Care Assistants are fully trained to take over some of the nurses' responsibilities.
4. Electronic records – Share records with hospitals – Dr Williams asked the group if they would be happy to share records with hospital and if no reply within 8 weeks would they be happy for us to assume we can share the records – the group agreed to this. The forms are to be given out in Flu Clinic.

Any Other Business

5. NHS Choices Feedback – Dr Williams advised the feedback has been very positive from our patients.
6. Pam Williams advised the group about the appointment system for this year's Flu Vaccine sessions.
7. Sharon Jewkes (Local Health Development Worker) attended the group to advise of the changes and keep the group updated on her progress, Swimming has now changed from Monday to Tuesday 10.30 to 11.30am swim for health and Thursday evening 6.20 to 7.20 pm. Walking For Health Meeting at Woodhouse Library 9.30 am onwards. Weight Management Programme. Sharon advised she is happy to be contacted via email health development worker@hotmail.co.uk - Sharon also advised a Brain Trauma group running for 6 years.
8. One of the group members advised Dr Williams had given a talk at the Women's Institute about Pain Management, attendants at the WI found this very informative.
9. **The Great Big Coffee Morning** - We would like to say thank you to one of the group members who had taken time out to bake cakes and sell them at the PPG we had also taken part in this, and this helped us raise a total of £50.00. Thank You to everyone who helped us raise this amount.